

**Decision Maker:** Children and Young People Portfolio Holder

**Date:** For Pre-Decision Scrutiny by the Children and Young People PDS Committee on 20 March 2012

**Decision Type:** Non-Urgent Executive Non-Key

**Title:** **BASIC NEED PROGRAMME UPDATE REPORT 3**

**Contact Officer:** Robert Bollen, CYP Strategic Property Manager  
Tel: 020 8313 4697 E-mail: [robert.bollen@bromley.gov.uk](mailto:robert.bollen@bromley.gov.uk)  
Mike Barnes, Head of Access and Admissions  
Tel: 020 8313 4865 E-mail: [mike.barnes@bromley.gov.uk](mailto:mike.barnes@bromley.gov.uk)

**Chief Officer:** Gillian Pearson, Director of Children and Young People Services

**Ward:** All

---

1. Reason for report

1.1 This report sets out the proposed 2012-2013 Basic Need Programme.

---

2. **RECOMMENDATION(S)**

- 2.1 That the Children and Young People Policy Development and Scrutiny Committee notes the 2012-13 Basic Need Programme outlined in section 3.25.
- 2.2 That the Portfolio Holder for Children and Young People Services approves the list of schemes as outlined in section 3.25.
- 2.3 That the Portfolio Holder for Children and Young People Services approve expenditure on the projects in delivery including feasibility studies at Churchfields Primary School, Chislehurst (St Nicholas) CE Aided Primary School and for the Secondary ASD SEN Invest-to-Save scheme.
- 2.4 That the Portfolio Holder for Children and Young People Services note the initial allocation to projects in development which will be subject to future reports to Members.
- 2.5 That, where appropriate, the Director of Children and Young People Services be authorised to submit planning applications at the appropriate time in respect of the schemes set out in this report.

## Corporate Policy

1. Policy Status: Existing Policy:
  2. BBB Priority: Children and Young People:
- 

## Financial

1. Cost of proposal: Estimated Cost: £8,159,392
  2. Ongoing costs: Non-Recurring Cost:
  3. Budget head/performance centre: Education Capital Programme
  4. Total current budget for this head: ££8,179,226
  5. Source of funding: DfE Basic Need Capital Grant
- 

## Staff

1. Number of staff (current and additional): N/A
  2. If from existing staff resources, number of staff hours: N/A
- 

## Legal

1. Legal Requirement: Statutory Requirement:
  2. Call-in: Applicable:
- 

## Customer Impact

1. Estimated number of users/beneficiaries (current and projected): All Local Authority Maintained and Voluntary Aided Schools
- 

## Ward Councillor Views

1. Have Ward Councillors been asked for comments? No
2. Summary of Ward Councillors comments:

### 3. COMMENTARY

3.1 The programme is funded by the Basic Need Capital Grant that is provided by Central Government and can be spent on any publicly funded school to support the provision of sufficient school places.

3.2 Bromley has received 3 separate allocations of Basic Need Capital Grant including an award as part of the Department for Education's £500m exceptional allocation in Autumn 2011. Further allocations are expected in future years. The Authority's allocation to date is as follows:

#### Basic Need Funding Allocation:

2011-12 allocation	£4,496,771
Autumn 2011 exceptional in-year allocation	£1,277,936
2012-13 allocation	£2,404,519
	<hr/>
Total allocation to date:	£8,179,226

3.3 Government announcements indicate that Basic Need Grant will be provided to local authorities each year of the current Comprehensive Spending Review period up to 2014-15. The attached Basic Need programme at 3.23 below includes projects that will require funding from future awards of Basic Need Capital Grant.

#### 2011-12 Programme

3.4 Works were undertaken during Summer 2011 at the following primary schools in order to provide additional places to meet increasing demand at primary age.

- Churchfields Primary School – internal works allowing provision of single 'bulge year' in 2011-12
- Malcolm Primary School - internal works allowing provision for a 'bulge year' in 2011-12 and allowing for an additional 'bulge year' in 2012-13
- Parish Primary School – provision of 2 classroom modular unit providing for a 'bulge year' in 2011-12 and allowing for an additional 'bulge year' in 2012-13
- Royston Primary School – provision of single classroom modular unit allowing provision of a single 'bulge year' in 2011-12
- Valley Primary School – provision of 2 classroom modular unit providing for a 'bulge year' in 2011-12 and allowing for an additional 'bulge year' in 2012-13

3.5 Additional schemes were undertaken to expand the kitchen and servery at Bickley Primary School to complete the works to permanently expand the school to 2FE and complete works to the SEN unit at Hillside Primary School.

3.6 A small number of schemes have been undertaken at Academies using Basic Need Capital Grant to enable access for disabled pupils, as Access Initiative Grant can only be used at local authority maintained schools.

- 3.7 The Authority has undertaken a space planning exercise to plan and inform the permanent expansion of Churchfields Primary School to 2FE.
- 3.8 The Children and Young People Portfolio Holder agreed to set aside £650,000 in total from Basic Need Capital Grant at the Children and Young People Policy Development and Scrutiny Committee on 14 July 2011 and 24 January 2012.

### **Projects in Delivery - Primary School Expansion Programme**

- 3.9 Following the meeting of the Children and Young People Policy Development and Scrutiny Committee on 21 February 2012 the Portfolio Holder for Children and Young People Services agreed to a number of recommendations to provide additional accommodation at schools to meet increased demand for primary places (DCYP 12025).
- 3.10 The schemes undertaken in 2011-12 at Malcolm Primary School, Parish Primary School and Valley Primary School all provide additional 'bulge year' classrooms for 2012-13
- 3.11 Pupil demand in Planning Area 6 is such that the Council needs to progress the proposal to relocate Chislehurst St Nicholas CE Primary School and an allocation has been made from the 2012-13 Basic Need Capital Grant to progress with feasibility works up to RIBA Stage D. The Council remains in conversation with the Diocese of Rochester about the proposal and the Diocese has confirmed that all the proceeds from the sale of the existing site would be available as a contribution towards the cost of relocating the school.
- 3.12 In order to satisfy pupil demand further internal modification works will need to be undertaken at Churchfields Primary School to provide an additional 'bulge year' classroom for September 2012. Following the completion of space planning during 2012-13 work will also start on the development of detailed proposals for the permanent expansion of the school from 2013.
- 3.13 An additional 'bulge year' classroom will be provided at Leasons Primary School funded by Basic Need Capital Grant.
- 3.14 The Council is in discussions with Parish Primary School with regards to a permanent expansion to 3FE from September 2013. This would require a major building scheme to expand the school's current pupil capacity including the replacement of a number of existing classrooms currently accommodated in aging modular units. It is planned that a feasibility study will start during 2012-13 as well as works to provide an additional pedestrian access route to the school.
- 3.15 An allocation of £30,000 has been made to support the necessary improvement of facilities at Red Hill Primary School to support the school that took extra pupils in 2011-12.
- 3.16 A contingency of £700,000 has been allocated to support additional 'bulge years' should these be required when the school place requirements for September 2012 are known later in March 2012.

### **Projects in Delivery - SEN Requirements 2012-13**

- 3.17 In order to address increasing demand and reduce out-of-borough placements an allocation of £500,000 has been allocated to support pump-priming development work with regards the creation of a new 2FE (16 pupils per year, 110 pupils in total) ASD specific secondary provision, including sixth form and respite. This allocation includes an allowance for the cost of the site suitability and interim Project Manager. These development costs will need to be

refunded to the Basic Need budget once the Invest-to-Save scheme has been approved for development. The target date for construction works to start on this project is early 2013.

- 3.18 In addition, in order to cater for current demand, works are proposed to enable the provision of an additional ASD specific secondary form of entry (8 pupils per year) at Riverside School Orpington for September 2012. A feasibility study is currently under way to develop and plan these works, including improved access, the provision of a multi use games area (MUGA) and expansion of the school's hall to cope with the increased number of pupils. These works are in addition to the 2FE Invest-to-Save project currently underway to reduce the number and cost of out-of-borough placements.
- 3.19 Works need to be undertaken at Burnt Ash School to bring facilities up to a suitable standard for September 2012 in order to address the recommendations of a recent Ofsted inspection.
- 3.20 An allowance has been made in 2012-13 to undertake further adaptations at Academies to facilitate the access by Bromley pupils.

### Projects in Development

- 3.21 The Basic Need programme includes a number of schemes for which a funding allocation has been made within the programme, but where additional development work is required before final proposals are brought before Members for approval
- 3.22 An allocation of £400,000 remains in the programme for the expansion and improvement of the Hearing Impairment Unit at Darrick Wood Secondary School pending further details on future demand for the service and an agreement on the best route to proceed.
- 3.23 An allocation has been made for future works at Crofton Infant School to meet rising pupil demand. It is proposed that this will be achieved through the expansion of the unit at Crofton Infant School.
- 3.24 An allocation has been set aside subject to future detailed consideration by Members to enable the relocation of the respite facility currently based at Chipperfield Road to the M2 Youth Club.

### BASIC NEED PROGRAMME 2012-13

- 3.25 The table below sets out the expenditure to date and proposed future allocation of the Council's Basic Need Programme.

School	Description of Works	Total Cost (£)	Status	Timescale	Funding from 2011-13 Basic Need Grant	Works funded post 2012-13
<b>COMPLETED PROJECTS</b>						
Bickley Primary School	Kitchen and servery works to complete expansion to full 2FE	£102,300	Complete	Facilities available September 2011	£102,300	
Churchfields Primary School	Minor adaptations and redecoration to facilitate an extra form of entry in September 2011.	£30,000	Complete	Facilities available September 2011	£30,000	

School	Description of Works	Total Cost (£)	Status	Timescale	Funding from 2011-13 Basic Need Grant	Works funded post 2012-13
Churchfields Primary School	Space planning to inform future feasibility and building works to permanently expand school to 2FE	£10,000	Complete	March 2012	£10,000	
Hillside School	Contribution from Basic Need to delivery of SEN facilities at school	£56,115	Complete	Facilities available September 2011	£56,115	
Malcolm Primary	Minor adaptations and redecoration to facilitate an extra form of entry in 2011 & 2012.	£44,800	Complete	Facilities available September 2011	£44,800	
Parish CE Primary School	Modular accommodation to facilitate an extra form of entry in 2011 & 2012.	£350,374	Complete	Facilities available September 2011	£350,374	
Royston Primary School	Modular accommodation to provide an additional form of entry in 2011.	£261,803	Complete	Facilities available September 2011	£261,803	
Valley Primary School	Modular accommodation to facilitate an extra form of entry in 2011 & 2012.	£349,000	Complete	Facilities available September 2011	£349,000	
Disabled Access at Academy Schools	Adaptation works at Bromley Academy school to facilitate access by Bromley Pupils	£20,000	Ongoing	Up to April 2012	£20,000	
2011-12 Contingency Expended		£10,000			£10,000	
The Highway School Primary Capital Programme	Contingency to cover over-spend on project in advance of legal claim against consultants	£650,000	Ongoing	Not spent as of 7/03/2012. Basic Need budget to be reimbursed from claim against consultant	£650,000	
		£1,884,392			£1,884,392	
<b>PROJECTS IN DELIVERY</b>						
Burnt Ash Primary School (3.19)	Internal modifications to address recommendations of recent OfSTED inspection	£50,000	Project summer 2012	Works to be completed by September 2012	£50,000	
Chislehurst St Nicholas CE Primary School (3.11)	Feasibility to allow planning submission for relocation and expansion to 2FE	£150,000	In preparation	Feasibility to take place 2012-13	£150,000	tbc

School	Description of Works	Total Cost (£)	Status	Timescale	Funding from 2011-13 Basic Need Grant	Works funded post 2012-13
Churchfields Primary School (3.12)	Expansion of School to 2FE. Modifications to provide one additional Classroom September 2012. Phased permanent expansion 2013-15.	£600,000	In development		£120,000	£480,000
Leesons Primary School (3.13)	Provision of additional classroom, improved kitchen and SEN provision	£150,000	In preparation	Delivered during 2012-13	£150,000	
Parish CE Primary School (3.14)	Permanent expansion of school to 3FE and provision of second pedestrian access route to school. Will require temporary accommodation.	£3,200,000	In development	First new class required September 2013	£2,300,000	£900,000
Red Hill Primary School (3.15)	Improvement of toilet facilities to support increase in pupil numbers	£30,000	In development	Spring/ Summer 2012	£30,000	
Riverside School Orpington IFE ASD Expansion (3.18)	Creation of a RIBA Stage report D report, internal works, new access, hall and MUGA	£1,200,000	In development	Scheme delivered during 2012-13	£1,200,000	
SEN Secondary ASD Invest-to-Save Scheme (3.17)	Site suitability study, feasibility and project management costs	£500,000	Ongoing	To inform decision July 2012 on delivery of project. Development costs to be repaid from invest-to-save	£500,000	
Pupil Place Contingency (3.17)	Contingency budget to cover costs of additional classrooms if required to meet pupil demands	£700,000	tbc	If required, works to be complete September 2012	£700,000	
Disabled Access at Academy Schools (3.20)	Adaptation works at Bromley Academy schools to facilitate access by Bromley Pupils	£50,000	Ongoing	Works delivered during 2012-13	£50,000	
Programme Contingency 2012-13 (5%)		£325,000			£262,000	
Services Contingency		£100,000			£100,000	
Total Cost of Schemes in Delivery		£6,992,500	2012-13 allocation for schemes in delivery		£5,612,500	

School	Description of Works	Total Cost (£)	Status	Timescale	Funding from 2011-13 Basic Need Grant	Works funded post 2012-13
<b>PROJECTS IN DEVELOPMENT</b>						
Crofton Infants School (3.23)	Expansion of SEN existing unit to take an additional 10 pupils	£400,000	In preparation	2012-13 funding support expansion of Busy Bees outdoor play space and development costs of new build classroom	£100,000	£300,000
Darrick Wood Secondary HIU (3.22)	Improvement and expansion of existing provision	£400,000	In preparation	Details of scheme to be agreed	£400,000	
Respite Service (3.24)	Relocation to M2 Youth Centre	£100,000	In preparation	September 2012	£100,000	
Total Cost of Schemes in Development		£900,000	2012-13 allocation for schemes in development		£600,00	
Total costs of completed projects, projects in delivery and project in development		£9,776,892	Total Expenditure during 2012-13		£6,925,000	
Total Programme 2011-13					£8,096,892	
Total Grant 2011-13					£8,179,226	
Unallocated Grant 2011-13					£82,334	

- 3.24 Basic Need Capital Grant is a rolling programme and further grant allocations are expected in future years, at least to the end of the current Comprehensive Spending Review Period (2014-15). It should be noted that a number of schemes that have been provided an allocation above, such as the major building works at Churchfields Primary School and Parish CE Primary School, require allocation from future Basic Need allocations
- 3.25 It is expected that the allocations made to The Highway School and the SEN Invest-to-Save scheme will be refunded to the programme.
- 3.26 An allocation has been made from the Council's Basic Need Capital Grant to contain the overspend on The Highway School whilst the Authority undertakes action to recover costs resulting from design deficiencies as set out at 3.23 in the programme above. However, first call on any compensation gained from the Council's claim will compensate the £650,000 contingency allowance made from its Basic Need Capital Allocation.
- 3.27 It should be noted that no allocation has been made for the construction phase of Chislehurst the relocation and expansion of St Nicholas CE Primary School. The funding of the construction phase of the project will need to be agreed between the Authority and CE Diocese of Rochester before building works can proceed and any call on the Authority's Basic Need Allocation will need to come from future allocations.

#### 4. POLICY IMPLICATIONS

- 4.1 The need to ensure sufficient school places and efficiency of organisation is a priority within the Council's Strategy "Building a Better Bromley" and contributes to the strategy to achieve the status of an Excellent Council. This policy also contributes to key targets within the Children and Young People Portfolio Plan, particularly the outcome that "Children and young people enjoy learning and achieve their full potential".



## 5. FINANCIAL IMPLICATIONS

- 5.1 The Council has been allocated £8,179,226 in 100% capital grant for the financial years 2011-13 to meet the basic need provision in schools.
- 5.2 This report identifies an updated Basic Need Programme for the period 2011-13 with an estimated expenditure of £8,159,392.

## 6. LEGAL IMPLICATIONS

- 6.1 The distribution and application of monies received from Central Government is subject to guidance and advice from the Department for Education.

<b>Non-Applicable Sections:</b>	Personnel Implications
Background Documents: (Access via Contact Officer)	